



## Stickney Church of England and New Leake Schools Federation

**Executive Headteacher: Mrs R. Cotton B.Ed**  
(HONS) NPQH



[www.new-leake.lincs.sch.uk](http://www.new-leake.lincs.sch.uk)  
[www.stickneyprimary.co.uk](http://www.stickneyprimary.co.uk)

### Childcare Assistant Vacancy

#### Childcare Assistant

**G3.6-G3.9 £25,989 - £27254 pro rata**

**25 hpw – (9am -3pm daily with 1 hour unpaid lunch break)**

**Term time only**

**Start date: ASAP/September for the right candidate**

An opportunity has arisen within our Stickney Church of England School and New Leake School federation to appoint an enthusiastic and flexible childcare Assistant to work in our nursery setting, who is hardworking and energetic, and who has a positive attitude, good sense of humour and is fun to work with.

Our schools are small, friendly and successful village schools with an excellent ethos for learning. You will join a successful, supportive and friendly team of professionals who all achieve high standards in academic and personal development and where the children are happy, well-motivated and enthusiastic learners. Applicants will require a relevant NVQ Level 2 or 3 or equivalent in appropriate childcare qualification and recent experience of working with children aged 0 - 14.

#### Duties include:

- Act in accordance with school policies and procedures and relevant legislation, particularly in relation to child protection and behaviour management.
- To support the manager in maintaining accurate, up to date records including taking part in day to day administration, record keeping, ordering and purchasing materials and equipment.
- To have excellent communication, interpersonal and organisational skills.
- To provide safe, creative, appropriate play opportunities, preparing activities, organising the Play programme
- Be able to motivate and inspire a love of learning in all pupils.
- Promote development and learning (physical, emotional, educational and social) - fostering growth, independence and building self-esteem
- Providing full care for the children including: delivering children to school, collecting children from school and delivering them safely to their parents or carers. This may include providing food/refreshments.

Visits to our school (by appointment) are encouraged and warmly welcomed.



**Application forms and further information can be downloaded from our websites: [The New Leake Primary School - Job Vacancies](#) and [Stickney Church of England Primary School - Job Vacancies](#)**

**Completed application forms to be submitted on LCC application form to [recruitment@stickney-newleake.co.uk](mailto:recruitment@stickney-newleake.co.uk)**

All posts will be subject to an enhanced DBS disclosure, medical and reference checks. All Pre-employment checks are in line with "Keeping Children Safe in Education".

Closing Date: 31<sup>st</sup> May 2026