



NEW LEAKE PRIMARY SCHOOL

Executive Head Teacher: Mrs R. Cotton

Fodderdyke Bank, New Leake, Boston, Lincolnshire PE22 8JB

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Email enquiries@new-leake.lincs.sch.uk

www.new-leake.lincs.sch.uk

Catering Assistant Vacancy

Salary Grade 1

Permanent, Part time

20 hours per week Monday -Friday

To Start a.s.a.p.

An opportunity has arisen within our Stickney Church of England School and New Leake School federation to appoint an enthusiastic and flexible Catering Assistant, who is hardworking and energetic, and who has a good sense of humour and fun and will be based at our New Leake Primary School.

Our schools are small, friendly and successful village schools with an excellent ethos for learning. You will join a successful, supportive and friendly team of professionals who all achieve high standards in academic and personal development and where the children are happy, well-motivated and enthusiastic learners.

The successful candidate will:

- Assist in the preparation of food and general cooking tasks
- Assist in the preparation of the dining area and serving the meals
- Washing up and general cleaning

Requirements:

Although no formal qualifications are required, applicants will be expected complete a food hygiene course. Experience of working in the education sector is not required but welcomed

Completed application forms to be submitted electronically on LCC application form to recruitment@stickney-newleake.co.uk.

Our school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All posts will be subject to an enhanced DBS disclosure with children's barred list, medical and reference checks. All shortlisted candidates will be subject to a social media check, a criminal record self-declaration and references will be requested prior to interview. All pre-employment checks are in line with "Keeping Children Safe in Education".

Fluency Duty

In accordance with Part 7 of the Immigration Act 2016 (Fluency Duty), the ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post.

Closing Date: Friday 19th June 2026